



for a living planet®

The Alps make up one of the 200 eco regions that have been accorded a prominent role for the conservation of biodiversity throughout the world. Protection of biodiversity in the Alpine region and the sustainable use of Alpine resources is a strategic goal of WWF.

Together with various partners, the WWF European Alpine Programme elaborates and implements an Eco-region Conservation Plan (ECP) that aims to conserve alpine biodiversity, to reduce negative impacts on alpine habitats and species, and to guarantee a sustainable use of alpine resources.

We are seeking a replacement:

Programme Assistant for the European Alpine Programme (50%)

The Programme Assistant will be in charge of the administrative operation of the European Alpine Programme and will be involved in specific conservation projects as project coordinator. The post will include the organization of meetings and workshops, as well as the operative coordination of partner organizations in Italy, Austria, France, and Slovenia.

The post requires a solid clerical experience, combined with a keen interest for, and experience in environmental issues. Candidates with experience in project management and organizational skills, as well as a background in ecological sciences, will be given preference. Qualified candidates should be organized, efficient and self-motivated, able to work autonomously, in a reliable manner and meet deadlines. Excellent communications skills, both written and spoken, in English and Italian are a prerequisite – fluency in further Alpine languages will be an asset. Hands-on experience of the main computer programmes is requested. The job is based in Bellinzona.

If interested, please send a letter of interest and resume, by 21st March 2010, to the following address
WWF Switzerland, Ms Mieke Eberhardt, bewerbung@wwf.ch